



# Catch the GED Testing Fever!

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# Your Presenter



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# Today's Learning Objectives



- Understand GEDTS and Pearson roles regarding testing centers
- Understand requirements to become a GED® testing center
- Understand the differences between fixed and mobile sites
- Understand the different stages of the testing center approval process
- Explore the advantages of mobile testing
- Answer your additional questions

# Background Information



**GED Testing Service** is the creator and owner/operator of the GED® test. GEDTS is currently testing in 48 states.

**Pearson** is the technology partner for GEDTS. Pearson's software is used to deliver the GED® test on computer.

In order to deliver the GED® test via **computer**, an organization must become an authorized **Pearson VUE Test Center (PVTC)**

To become an authorized PVTC to deliver GED testing you will need to go through an **application and installation process** with Pearson



# Home for GED® Educator & Testing Resources

Educators & Admins

The screenshot shows the GED website interface. At the top right, there is a search bar with a magnifying glass icon, a language dropdown menu set to "English - US", and a "Log In" button next to a "SIGN UP" button. The "SIGN UP" button is highlighted with a blue border. Below the navigation bar is a large banner image of a diverse group of students in a modern school hallway. Overlaid on the banner is the text: "earn my GED", "I can go to college", and "be a role model". Below the banner is a white box containing the text: "New! GED+ all-in-one prep package: your own advisor, study tools, tests, and more. [Details](#)". At the bottom of the page, a white box contains the text: "Welcome to the home of the GED® test, your official online resource to prepare for and earn your high school equivalency diploma."



# Key Information

<https://www.ged.com/educators-admins/test-admin/become-a-center.html>

The image shows a screenshot of the GED website's navigation menu. At the top, there are four tabs: "Educators", "Student Programs", "Administrators", and "Corrections". The "Administrators" tab is selected, and a dropdown menu is visible. The menu items are: "GED Option™", "Test Administration", "Online Proctored Test", "State Policies", "GED Manager™ & GEDPrep Connect™", "Become a Testing Center", "Managing Your Test Center", and "Administration Policies". The "Become a Testing Center" item is highlighted with a red rounded rectangle. On the left side of the menu, the word "Overview" is partially visible. At the bottom of the menu, there is a graphic with the text "IT'S WITH YOU" and a dollar sign.

Educators Student Programs **Administrators** Corrections

Overview

- GED Option™
- Test Administration
- Online Proctored Test
- State Policies
- GED Manager™ & GEDPrep Connect™
- Become a Testing Center**
- Managing Your Test Center
- Administration Policies

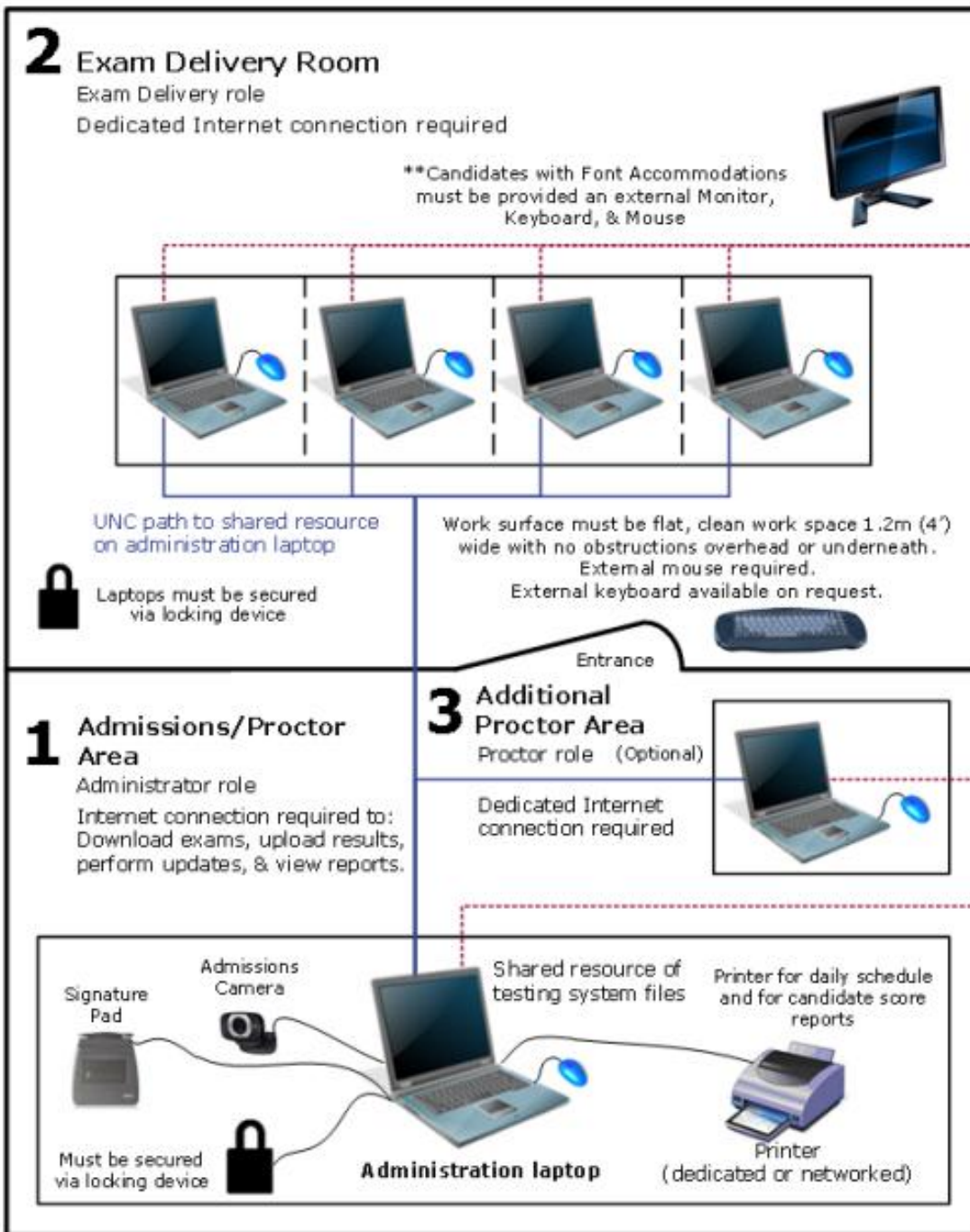
IT'S WITH YOU

# Test Center Basics



# Types of Testing Centers

- ❑ **Fixed** – Computers stay in one place
  - ❑ **Public** – Students self-schedule
  - ❑ **Private** – Test center schedules students
- ❑ **Mobile** – Computers can move around to different locations
- ❑ **Corrections** – Can be fixed or mobile; designed to serve justice-involved or adjacent



# Testing Center Setup

- Administrator Computer (with the check-in area)
- Testing Computer(s)
- Connections are hardwired unless using CCT



# Fixed GED Testing Center

All **fixed** test centers have the option to be either:

1. **GED Only PVTC** - this means your center will become an authorized Pearson VUE Test Center and offer only the GED test *from the suite of Pearson tests*.
2. **Full PVTC** – offer the GED test and other computer-based certification exams offered via Pearson

*GED Only requirements are more relaxed.*



# What is a Mobile Testing Center?

A mobile testing center is a **set of testing laptop computers** and other necessary equipment that can be deployed in a remote location to do GED testing. They are almost always GED-only.

Mobile testing centers are usually created as “satellites” of existing fixed testing centers (exceptions may apply).

Mobile testing is most commonly used to serve jails, but it can be very valuable for public testing needs.



# Becoming a GED Testing Center -- Costs

The following aspects of Test Center creation are **FREE**:

- Application
- Software
- Test Administrator Certification

The Enhanced Security Protocol (ESP) Security Kit costs approximately \$450 (flat rate from Pearson VUE; you may source the cameras and digital signature pad yourself)

*Corrections sites are exempt from using the ESP Security Kit.*

# Becoming a GED Testing Center -- Compensation



Non-Corrections test centers receive **Channel Compensation**. This is a portion of each test taker's exam fee.

Each exam delivered by Pearson offers different compensation.

In Missouri, compensation for the GED exam is \$7.00 per subject.



# GED Only PVTC Centers: Key Differences

**Laptops** ARE allowed (must meet minimum tech specs)

The **Test Administrator computer** can be a laptop, but it must be locked to the admin's desk via a locking cable when GED testing is occurring.

<https://www.pearsonvue.com/content/dam/VUE/vue/en/documents/tech-specs/test-center/ged-only-technical-requirements.pdf>



# GED Only PVTC Centers: Key Differences

- **Lockers** for students' personal items is recommended but not required. NOTE: Students' personal items must be stored outside of the testing room.
- **Temporary desktop partitions** are allowed.
- **No minimum number of hours** per week/month you need to be open for testing.
- On a case-by-case basis **GEDTS can make exceptions** to standard Pearson policies.

# Key Technical Information to Review



## GED Only PVTTC

<https://www.pearsonvue.com/content/dam/VUE/vue/en/documents/tech-specs/test-center/ged-only-technical-requirements.pdf>

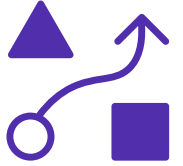
- Please have your IT staff review

## Full PVTTC

### Technical Requirements – Desktop Computers

<https://www.pearsonvue.com/content/dam/VUE/vue/en/documents/tech-specs/test-center/pvtc-technical-requirements.pdf>

- Please have your IT staff review



# Technical Restrictions

**See: PVTC Test Center Technical Requirements Document**

## **PROHIBITED**

Mac hardware running any operating system

Chromebooks

Hot Spots for wi-fi

Wi-fi (unless installing CCT software)

# Facility Requirements



- [Facility Requirements](#)
- Testing room must be an **enclosed room (quiet and free from distractions)**
- Must have a **check-in desk** outside of the testing room with a **neutral background**
- **Digital photo and digital signature** for each test-taker (Corrections is exempt)

# Test Center Admin Area - Reception Area



Candidates wait immediately outside the check-in area.

# Test Center Admin Area- Check-In Desk



# Facility Requirements



Lockable storage is required, but traditional lockers are not. You will need to have a **safe spot to store student belongings**

Each test-taker workstation must have approximately **4 feet of separation between workstations** or have privacy divider screens

# Test Center Admin Area - Lockers



# Test Center Testing Room - Workstations

Note: Partitions are not required for a GED testing center. Minimum 4 feet of distance between stations is required.





# Test Administrator (TA) Location

The TA(s) can proctor GED testing any of the following ways:

- TA is in the testing room
- TA monitors room from check-in station via video surveillance
- TA monitors room from outside the room via a clear glass window or wall that provides a view of all test-takers



## TA Location

- TA view should allow them to see test-taker hands during testing (this is a very common exception for GED)
- TA to test-taker ratio is one examiner for every 15 test-takers

# Exterior



- Building address must be visible
- School or company signage must be visible
- Parking area or nearest public transportation location must be shown

# The Application Process

# Application Process



Application



Site Agreement and Quality Approval



Software Installation



Test Administrator Certification



Activation and Testing

# Application Phase



1. Test center completes Pearson online application found here: [Test center application // Become a test center // Pearson VUE](#)



2. Test center completes a state-based application, if required. **Missouri does require this.**

3. Pearson contacts SRM for approval.



4. SRM verifies approval with the state's GED Administrator (if not already known).



*Throughout this process, the SRM from GED Testing Service and the Test Center Support Specialist from Pearson will remain involved and help solve any issues that may arise.*

# Site Agreement and Quality Approval Phase



There are two next steps:

1. Test center must review and sign the **Pearson VUE Test Center Agreement**.
2. Test center must upload & submit **digital photos of their test center** and those photos must be approved by the Pearson Channel Quality team.

[Photo Checklist](#)



# Photo Checklist Tips



- Current pictures
- Label your pictures as directed
- Submit “test day ready” photos (Stage it like you’re trying to sell your house!)
- If you’re applying for GED exceptions, show the space as it would be used with those exceptions.
- Note: A special accommodations room is NOT required.

# Software Installation Phase



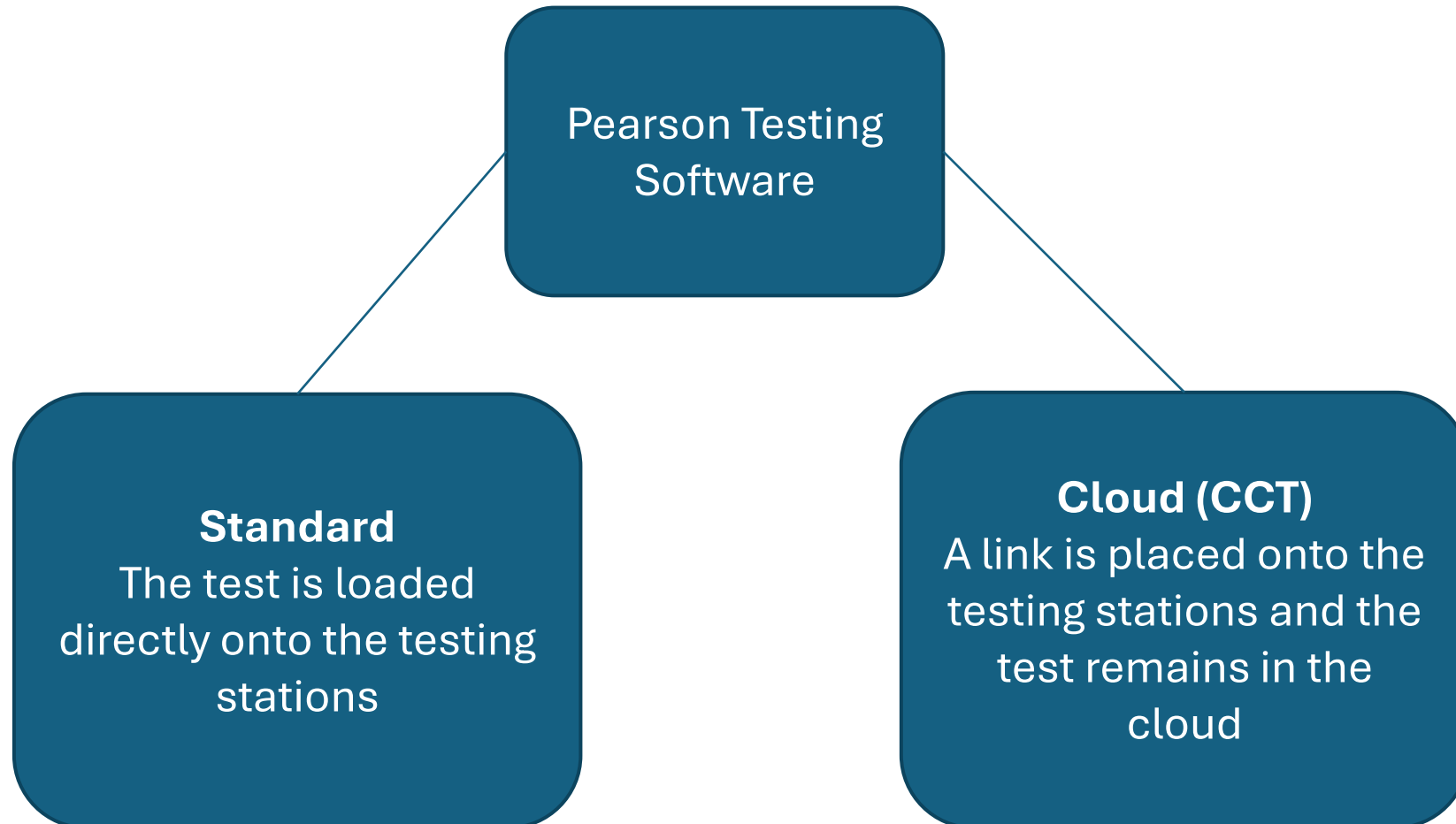
- You will receive a **Welcome Email** from Channel Care with lots of links! *Please note that you have 30 days to install the software.*
- Your **IT staff** (with full local admin rights) will need to be involved with installing the necessary software. VUE Support Services (VSS) will be available to troubleshoot if needed.

# Software Installation Phase



- **Security kit** – All non-corrections test centers must purchase a security kit which consists of **2 digital cameras and digital signature pad**.
  - Security kits can be purchased via Pearson or elsewhere as long as the test center purchases specific model of camera/pad. Model #s are available on p. 17 of the [Technology Requirements document](#).
  - Cost of security kit is \$450 if purchased via Pearson (one time cost including shipping).

# Standard vs. CCT



## Software Installation: Standard Software



- **You install the software** via a provided link (tech support available but not pre-scheduled)
- Periodically **you will need to run software updates** to keep the software up to date and secure.
- If you have **more than 15** test computers, you need an **additional server**.
- Can administer test **offline** (no constant internet connection required)

# Software Installation: Cloud Control Technology (CCT)

- **CCT software** delivers the GED test with some advantages over the standard software install.
- CCT software install is **faster to install** than the standard software (pre-scheduled with VUE Support Services)
- CCT **functions as a server** in large testing centers with 15 or more computers.
- Main software updates are handled **via the cloud** (not manually).
- Requires **internet connectivity** that is stable and reliable.
- You must be a **GED Only** center in order to go the CCT route.



[GED CCT Technical Requirements](#)

# Test Administrator Certification Phase



- Test Administrators must take and pass the **Pearson certification exam** & complete a pre-activation case sent by Channel Care.
- Training documentation will be available after installation of the testing software.
- Training consists of text and video.

# Activation Phase



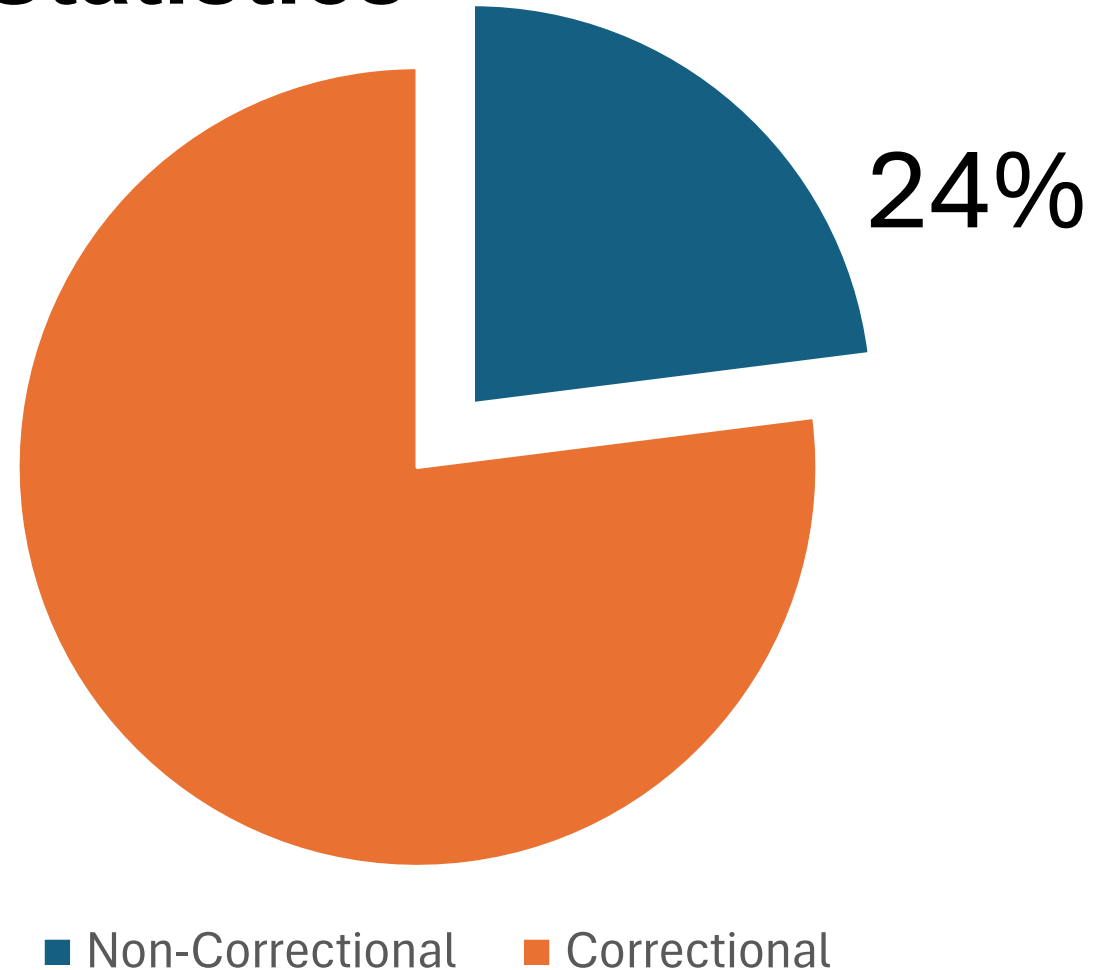
- Test center answers some additional setup questions via a case in Service Direct
- Pearson conducts a **Welcome Call** with each new test center in order to make sure they are ready to be activated
- **Site is activated** and may begin testing!

# Mobile Testing

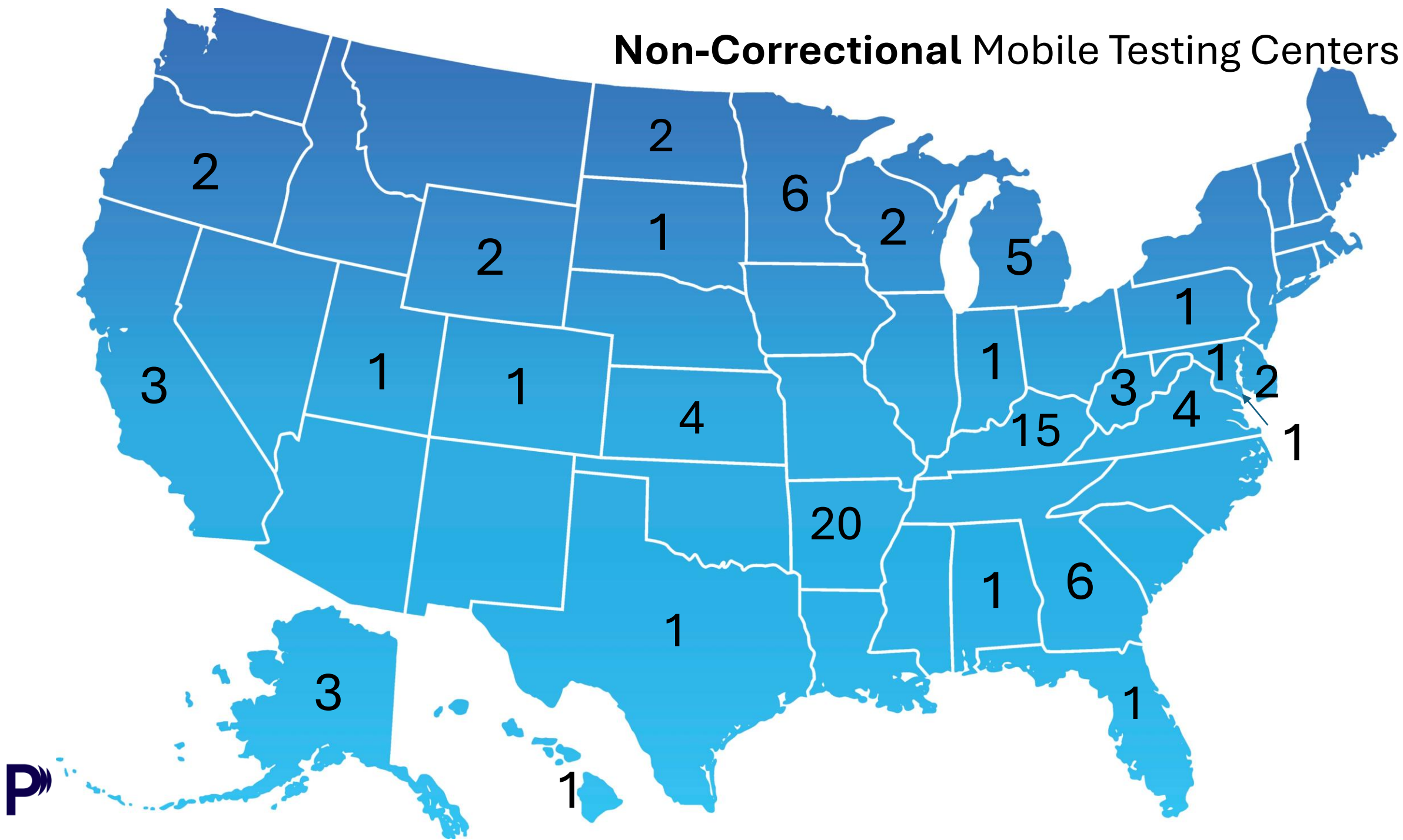
# Mobile Testing Center Statistics

374 Mobile Testing Centers  
in the US (as of April 2026)

- 286 Correctional
- 88 Non-Correctional



# Non-Correctional Mobile Testing Centers





# Help Address Capacity Issues

“Testing deserts” create more barriers for adult learners with transportation issues. Distance increases obstacles around:

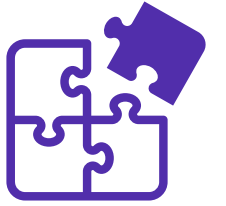
- Cost
- Time
- Courage



# Benefits

- Reduced travel costs for students
- Reduced wait time for testing
  - May increase pass percentage by reducing wait time
- Flexibility of testing schedule
- Tests may be delivered offline
- More reliable than Online Proctored (OP)

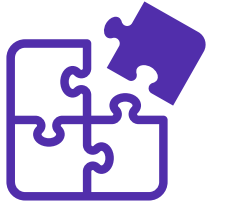
*You can take testing to where your students are.*



# More Mobile Testing Details

## GED test may be delivered offline

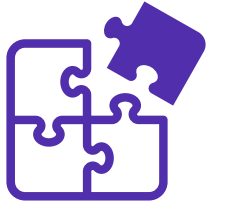
- Download tests to the Admin Computer where internet is available
- Connect Admin Computer to Testing Computers at the testing site
- Deliver the test
- Upload the scores when the Admin Computer is connected again to the internet (ideally within 24 hours of test delivery)



# More Mobile Testing Details

## Minimum 1 testing computer (maximum 15)

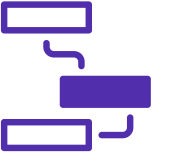
- Mobile testing can be as simple or complex as you like!
- It can be customized to fit your budget.



# More Mobile Testing Details

- Mobile testing centers are Private by default
- Testing hours are not visible to test-takers in their GED accounts
- The Test Administrator registers students directly for testing, and this can be done immediately before testing
- You can test with flexibility and responsiveness

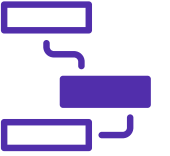
# How to Set Up Mobile Testing



# How to Set Up Mobile Testing

## Before You Apply

- Consider locations where testing is needed
- Identify libraries, schools, churches, businesses, etc. which have a space suitable to meet the security requirements of GED® Testing
- Determine how operating costs will be covered

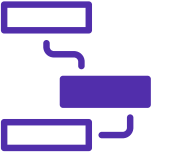


# How to Set Up Mobile Testing

## One-Time Costs

- ESP Kit (digital cameras and digital signature pad)\*
- Portable storage (if no storage available on-site)
- Laptops
- Extra monitors, keyboards, mice

*\*Not applicable for Corrections*

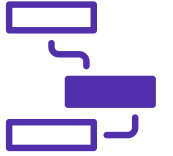


# How to Set Up Mobile Testing

## Recurring Costs

- Test Administrator salary
- Mileage for travel

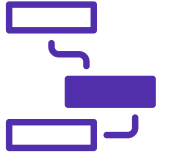
*Consider private funding sources and alternate grant opportunities to cover these costs.*



# How to Set Up Mobile Testing

## Application

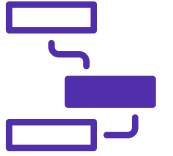
- Contact Pearson Channel Sales (through your SRM)
- Sign an Exhibit B as an addendum to your current site agreement (if adding to an existing test center; freestanding Mobile sites go through a deeper application)
- Complete a questionnaire



# How to Set Up Mobile Testing

## Questionnaire

- Describe the following:
  - Reception and check-in area (check-in outside the testing area)
  - Personal item storage (locked and outside the testing area)
  - Test delivery area (distraction-free and with laptops 4 feet apart or separated by dividers)
  - Monitoring (proctor has a clear view of all test-takers at all times)

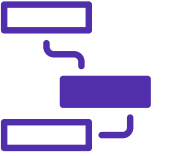


# How to Set Up Mobile Testing

## Equipment

- Laptops (testing and administrator); separate from any used in the fixed center
- Security kit (camera and signature pad)
- Peripherals (keyboards, mice, monitors)
- Storage for test-takers' personal items
- Storage/transportation for laptops and peripherals

[GED Only Technical Requirements \(pearsonvue.com\)](https://www.pearsonvue.com)



# How to Set Up Mobile Testing

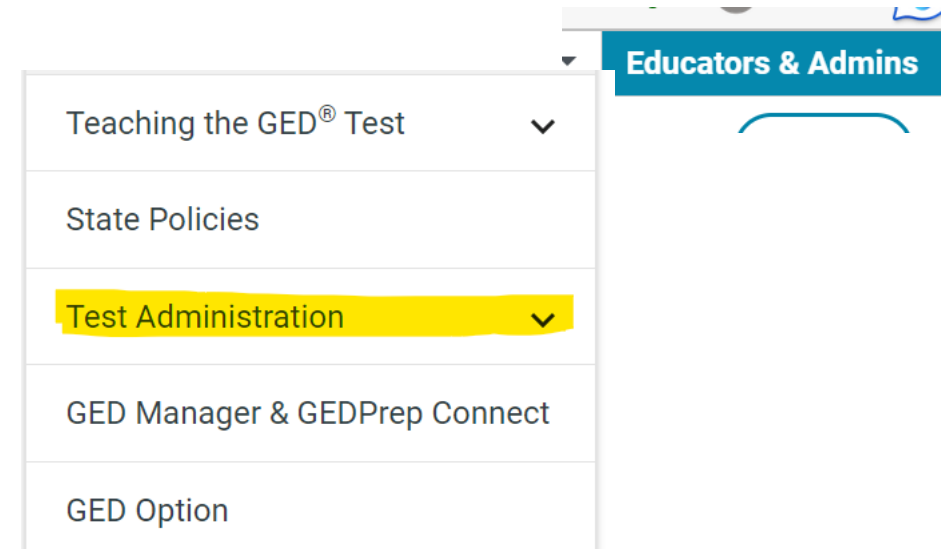
## Software

- After the Site ID is assigned, you will receive a link to download and install software
- Be sure you have someone available who has local admin rights to your computers

# Other Information

GED.com

- Educators and Admins
- Test Administration



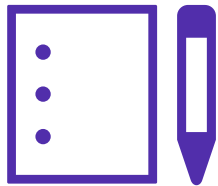
[General Information about Testing Centers](#)

[GED Only Technical Requirements \(pearsonvue.com\)](#)



# Communications

- Be on the lookout for emails from multiple entities within Pearson: Sales, Quality, Care, VSS, etc.
- Always feel free to copy the SRM and Test Center Support Specialist on your communications with Pearson





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Presentation Copy Request Form -  
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