

MAACCE Executive Board Meeting
June 20, 2014
Tan-Tar-A

Meeting called to order at 11:57 am by Jimmy Reed

In Attendance –Jimmy Reed, Mary Reed, John Henschke, Ramona George, Charity Stillings, Shelby Philip, Timothy Fowler, Juli DeNisco, Steven Mills, Susan Isenberg, Brad Dorris, Patty Stark, Stephanie Tolen, Theresa Baker, JoAnne Pratt

Treasurer's Report –

- Jim Sharrock's estimated conference income of \$58,163
- Tan-Tar-A bill estimated \$49,000
- should come out ahead on conference - ahead of last year's registration monies by at least \$3000 so far
- will get a Treasurer's Report out for approval
- Jimmy will get Silent Auction money to Stacey Blodgett for deposit
- Juli needs a copy of conference speakers' bills to be reimbursed by COABE

Secretary's Report –

- 2013 general membership meeting minutes are online
- A vote was not taken to approve 2013 minutes- will leave notation that these minutes have not yet been approved by general membership
- will email June 17 and June 20 meeting minutes to executive board for review and vote electronically for approval
- thanks to all who emailed category/committee reports ahead of time
- will ask for category/committee reports one week prior next board meeting

Conference –

- great conference and great planning committee
- Silent Auction cash has been turned over to Jimmy Reed (around \$1400); credit card purchases will be processed and a check cut to MAACCE – estimated additional \$210
- Please support incoming President-Elect for next year's conference
- 2015 conference theme will be "Superheroes"
- General membership meeting category reports were short, concise and good this year
- Received a \$10,000 grant from COABE which was used on this year's speakers – thanks to Juli for applying for and securing this grant
- Awards Banquet was good
- Great idea to introduce exhibitors at Past President's Lunch
- Should feature exhibitors more on Wednesday evening during festivities/activities
- LDI – great way to groom board leaders – board needs to reach out to these LDI graduates
- Thursday luncheon – need to focus on Past Presidents and introduce Past Presidents in attendance
- JoAnn Pratt has volunteered to be exhibitors volunteer for 2015 conference-if anyone has vendor lists, please forward them to JoAnn
- we superceded room nights again this year

- Angela Mobeley will chair 5K next year
- should let people know alternate meals are available (vegan, gluten-free, etc)
- We are booked at Tan-Tar-A for 2015, 2016, 2017
- Need to start looking at future venues for conference - site selection committee will do this

COABE 2018 Conference Planning –

- Stephanie Tolen and Clay Ware will assist Juli Denisco with joint COABE conference planning
- Juli will talk with current COABE conference chair in prep of our joint conference
- graduate students in Adult Education helped with a previous joint conference - (see COABE Scholarship info below)
- COABE has a full-time staff dedicated to conference planning
- Will probably meet once a month the year prior to 2018 conference

President report –

- need an audit done
- Mike Sommer is our accountant and has been with MAACCE for years
- Jimmy will contact Mike to schedule an audit
- MAACCE conference is a big part of organization, but need to do business too
- need a board retreat
- Retreat will include a board meeting and held at the same time as planning committee meeting for convenience and savings
- Theresa Baker will check on Grand Glaize for a possible venue for this retreat;
- will survey board to get possible dates for board retreat – try for late September

Past President –

- distributed and received back volunteer sheets from category breakouts – Mary will forward to all board and conference committee
- Role of past president – LDI, Site Selection Committee, Past President's Luncheon, Timothy intends to complete all these roles this year;

Historian –

- would like to create this position on board
- need to come up with a list of duties and responsibilities and role
- one job is to keep a set of past conference materials in the vault
- good topic for board retreat and will be on agenda

Awards & Nominations

- bill for awards will be coming- will forward to Treasurer
- Would like an email list for MAACCE so Patty Stark can send something out to members

Publications (Publicity) –

- detailed report given on Tuesday and in June 17 minutes
- good input on discussion topics for board retreat

Legislative Awareness – vacant

Membership –

- Stephanie Tolen is membership chair
- will focus on locating and staying in touch with Past Presidents and make sure they are invited to conference and especially the Past Presidents Lunch at conference

Category Reports

Community Education –

- Report given at General Membership meeting
- Susie Gouldsmith will be new category co-chair
- would like to use \$500 category budget to host October Community Ed consortium

After-School – Report in June 17 minutes

AEL Teachers –

- Brad Dorris will be Category Chair
- JoAnn Pratt will be alternate
- Brad is 2014 LDI attendee
- LDI was informative and motivating
- Brad has a mentor for his role on the board

AEL Directors –

- Did not use \$500 budget at conference - would like to use these monies for October AEL Directors' Meeting
- will purchase items and submit receipts to treasurer for reimbursement
- need to use these funds by January 1, 2015;

Higher Education –

- Category Chair position to be filled by Susan Isenberg, PhD
- will use \$500 to build up category since it was not used at conference, but need to check with community ed chair first

Affiliate Reports

LERN –

- report attached and presented at General Membership Meeting
- \$1975 bill received and per Juli, LERN will renew our membership for free – do not pay this bill
- Free year for 2015 – only two LERN memberships utilized in 2014 – eight more memberships open
- General membership needs to vote next June, 2015 if MAACCE decides to continue with this affiliate
- LERN renewal should be on April 2015 board meeting agenda

AAACE – Dr Henschke gave report.

- Jim Sharrock will be the new AAACE liaison
- national AAACE conference will be in St Louis in February 2015

COABE –

- Thanks to Juli and COABE for \$10,000 speaker grant this year
- Should apply for this grant every year
- Has great full-time staff in place to set up national conference each year-this will be helpful in 2018 joint conference with MAACCE
- COABE offers a \$2,000 college scholarship every year - perhaps good opportunity for graduate students who volunteer at conference

MVAEA – report given at General Membership Meeting

Next Meeting

- Plan to schedule a Board Retreat in September
- Tie in with 2015 Conference Planning Committee Meeting
- will survey everyone about date availability
- two-day retreat - Thursday & Friday for board business
- Theresa will check out Grand Glaize as a possible venue
- need to look at budget to see if organization can help pick up some of the cost for attendees
- possible agenda items:
 - recap conference income and expenditures
 - infrastructure work
 - board duties and responsibilities
 - membership list
 - Historian position
 - website training and maintenance
 - newsletters four times a year
 - staying in touch with past presidents and past conference attendees
 - go over volunteer lists

Motion made by Timothy to adjourn; Stephanie seconded; meeting adjourned at 12:42 pm

Respectfully submitted,
Mary Reed
MAACCE Secretary
7/29/14