

MAACCE EXECUTIVE COUNCIL MEETING

February 2, 2007

Tan-Tar-A Resort

Members Present: Sarah Beaman-Jones, George Boddy, Gina Ganahl, Michelle Hanson, Tom Haggerty, Alice Hutschreider, Lorene James, Rhonda Jones, Jamie Preul, Janie Robertson, Joe Torrisi, Dana Thorp-Patterson, Diane Schroeder, John Stains, Bill Wagner, Clay Ware

Guests: Ron Jewell, Mary Ann Kramer, Millie White

Meeting called to order at 9:00, by MAACCE Past President Diane Schroeder

Call for Agenda Items

·Reimbursable expenses for COABE
move to item B. under Treasure's Report

Secretary's Report – Rhonda Jones

A motion was made by Sarah Beaman-Jones and seconded by Tom Haggerty to approve the September 22, 2006 minutes. Motion Passed.

Treasurer's Report – Dana Patterson

A motion was made by Alice Hutschreider, and seconded by Jamie Pruel to accept the MAACCE February 2, 2006 report.

Transfer of Funds

A. Dana reported that she had made the transfer of funds for COABE and had covered costs of meetings at the Adam's Mark, St. Louis.

Reimbursable Expenses

B. Lorene James passed out COABE Budget so that board could establish guidelines for expenses for COABE Meetings and individual expenses.

A motion was made by Dana Patterson and seconded by Sara Beaman-Jones that quarterly meeting expenses and individual expenses of \$18.00 room / \$46.00 hotel be made.

Tom Haggerty made a motion to amend the motion to change quarterly to monthly.

Motion was made to by Lorene James and seconded by Dana Patterson to resend the motion.

A motion was made by Tom Haggerty and seconded by Sara Beaman Jones that expenses related to COABE with receipts be covered including: hotel at \$46.00, meals \$18.00 mileage at \$20.00, and quarterly / monthly meals for steering committee and co-chairs. Motion passed.

Old Business

None

New Business

A. NCEA Affiliate Position – Diane Schroeder

Diane reported to the group that our NCEA Affiliate Jay Acock has missed two consecutive meetings. She read a letter to the group from Jay concerning his reasons for missing meetings and listing his activities with NCEA.

A motion was made by Gina Ganahl and seconded by Joe Torrisi that Jay Acock continue his position as NCEA Affiliate. Motion passed.

B. Contribution to Doug Stewart memorial scholarship fund – Dana Patterson

A motion was made by Dana Patterson and seconded by George Body that a contribution of \$1000.00 be made to the Dour Stewart memorial scholarship fund.

Motion made by Bill Wagner and seconded by Clay Ware that the motion be tabled until April when George Body will have more specific information concerning the fund. Motion passed.

C. MVAEA by-laws change/clarification – Michelle Hanson

A motion was made by Michelle Hansen and seconded by Gina Ganahl to change the by – laws Article III, Section 5,B to: Term of office for liaisons and alternates shall be for a period of three years with the exception of *MVAEA*, which shall be for two years as required by the *MVAEA* board. Liaisons to AAACE, COABE, and NCEA may succeed themselves only once for a total of six (6) years. *The liaison to MVAEA may succeed himself/herself only twice for a total of six (six) years.* A liaison appointed to fill an unexpired term should be appointed for the remainder of the unexpired term. Motion passed.

Committee Reports

2007 Conference Report – Clay Ware

- Speakers – Nancy Wegge & Vicki Newton are in consideration
- In process of band selection
- Post cards will be used for notification
- Website to be updated
- Registration fee: \$195.00 Early bird - \$245.00 regular - \$275.00 late
- Online form used with Pay Pal. Cost to be explored, with a cutoff date the Friday prior to conference
- Forms will be available in PDF and Word
- E Cards to be sent to past presenters
- No nominations at this time. Cut off date is March 31st. Will be available online soon
- T-shirts and bags to be ordered

A motion was made by George Body and seconded by Michelle Hanson that we do a pilot with Pay Pal for the 2007 conference with a one-time fee of \$75.00. Motion passed.

COABE – Mary Ann Kramer / Lorene James

- Mary Ann passed out tentative COABE agenda. Discussion involved adding typical MAACCE activities into agenda. (Example Leadership Development)
- Lorene is comfortable with budget
- Ron Jewel reported that DESE is supporting COABE by verbal commitment and is in touch with six out of eight surrounding states.

A motion was made by Lorene James and seconded by Sara Beaman-Jones that the registration fee for the 2008 COABE Conference be set at \$285.00. Motion passed.

Awards & Nominations – Alice Hutschreider

- Has committee together no nominations to date
- Will need 200 word bio and photo
- Opening of conference will include access to candidates
- Photos will be featured at registration desk
- All information standardized across the board
- Is looking into the cost of awards, maybe able to save money if awards changed
- Lorene would like to see “Oscar” incorporated into the awards. Alice will gather more info

Legislative – Sara Beaman Jones

Art Ellison Co-Chair, Policy Committee, National Council of State Directors of Adult Education, has developed a Single Point of Contact {SPOC} network to alert adult educators about key political actions on a federal level. He also has developed a series of post cards for adult students to send to their local representatives: one says, "I am enrolled in adult education. Thank you for making it possible for me to have this opportunity." The other says, "I am taking the GED tests. Thank you for making it possible for me to have this opportunity." Bill Wagoner, chair of the AEL Administrators, after consulting with his members, will work with LIFT-Missouri to produce and distribute these post cards to all adult educators in the state.

Because there is so much interest in the governor's changes to MOHEA, this committee will attempt to gather statements about the member's attitudes about this complex move and develop a position paper on it for our members. We will develop a procedure similar to COABE's to access the members' position and create a policy statement.

Membership – No Report

Publicity/Public Relations – John Stains

Electronic Distribution of Newsletter

At the last meeting the committee was asked to investigate the cost effectiveness of giving members the option of receiving the newsletter electronically and how would that impact the cost of paper versions being made. Contact was made with the Missouriian Publishing Company to investigate the cost factor of reduced number of paper copies of the newsletter being published and mailed. Currently 525 copies are made for each issue. The cost would go up if less than 500 copies were made. After that, there would be no increase in costs per unit. The increase would be about 7 cents per unit.

It is suggested we begin promoting the newsletter both on the web page and for electronic distribution. We can begin a list serve of those members who request to have the newsletter sent electronically to them. The goal would be to get 50 percent of our membership on board.

Organization Promotion

Shaun Brice, State Supervisor for the GED options program has been contacted and encouraged to share the MAACCE web page, newsletters, and conference information with all options programs around the state in an effort to generate interest in the organization from GED options teachers.

National figures have been invited to attend the next state conference. Dr. Lennox McLendon, Executive Director of the National Adult Education Professional Development Consortium (NAEPDC) and Dr. Rebecca Moak, Education Program Specialist and Area III Coordinator for the Federal Office of Vocational and Adult Education (OVAE) have been given oral and follow up written invitations to attend this summer's conference in an attempt to gain some national representation at our conference and get our organization some additional national exposure for the '08 COABE conference.

Since our last meeting, business cards and brochure were distributed to those who requested them. If more are needed, please let the Chair know.

Web Page Updates

The MAACCE web site was updated in January to eliminate dated materials and add information about this summer's conference. A check of web site activity shows from July through December the site received 1805 visits with 5114 pages viewed. This is an average of 2.83 pages viewed per visit. The three most frequented pages on the site for this period were;

Conference Page	514 visits
Newsletter Page	363 visits
Board Page	335 visits

The average time spent on the web site for the period was 2 minutes and 7 seconds per visit.

Motion made by John Stains and seconded by Clay Ware that we promote an electronic version of the newsletter to reduce costs. Motion Passed

Category Reports

AEL Administrators – Bill Wagner

Bill reported on the following:

- MOU with DWD
- Advocacy
- Professional Development Concerns

AEL Teachers – Tom Haggerty

Email was sent to all AEL Teachers regarding 2007 conference asking for all teachers to consider being a presenter at this year's conference as well as reminding everyone to consider running for the two MAACCE officer positions. Teachers were also reminded that we will be offering the AEL Teacher Scholarship this year. The amounts were not known at time of email. Current plans are to offer two for the Leadership Development Institute of \$50 and two for Conference Registration of \$195 (Early Bird Registration) for presenters.

An update on Content Standards: according to Theresa Noellesch from DESE, both the ABE/GED & ESL Content Standards are currently being piloted at a variety of sites throughout the state. Urban, rural, large, medium and small programs as well as prisons, a career center and GED Online are involved in the pilot. The pilot teachers met in December for a follow-up meeting and we will meet again in March or April. At this spring meeting, we will be reviewing the standards for editing purposes. This summer, all AEL teachers will be trained on using content standards in their classrooms and they will begin implementing them in FY 09 (the school year starting in July '08). Several of the piloting teachers will be aiding in the training of the other teachers.

AEL Teachers will use the MAACCE Funds grant of \$500 to create two AEL Teacher scholarships for the 2007 MAACCE Conference Registration and two Leadership Development Institute stipends. Details will be announced in the near future and notice will be sent to all AEL Network teachers with the guideline for application for all of the grants.

Community Education – Joe Torrissi

Joe and reported on the following:

- Attended ceremony to recognize National Community Education Week in Missouri from November 13-17 in Gov. Matt Blunt's Office. October 11, 2006. There were 15 community educators from across the state in attendance
- An electronic mailing list is being comprised of community education category members of MAACCE
- Plans are being made for the Community Education Hospitality on Wednesday evening of June conference. Details announced March 15th
- Kathleen Mickelson, co-chair announced her resignation on January 31st, 2007 effective immediately. Kathleen accepted a new position, but not in community education. She enjoyed her time with MAACCE and hopes to reconnect in the future

DOC – Janie Robertson

Janie reported on the following:

- Mr. Tony Spillers new Assistant Division Director/ Education
- Three correctional schools underwent external audit by the Correctional Education Association last fall. Accreditation at a 100% pass rate. Awards will be presented at the Sixty Second International Correctional Education Association Conference in July
- During Fy06, DOC served 24,301 students on our schools, 1,326 passed the GED with an 84.95 rate. Another 6,277 students progressed from the K-3rd to 9th–12th grade level. Statistic shows education effects post-release behavior for the offender, their families, and their communities

Higher Education - Gina Ganahl / George Boddy

Gina and George reported on the following:

- Number one goal is to increase membership
- Ideas: mailing list, promotion campaign, email, phone calls
- Would like to see two presenters at each conference session
- No traditional MAACCE Pre-Conference, but will hold a “Continuing Education Deans and Directors Luncheon”

Affiliate Reports

AAACE – Becky Walstrom

The 2007 AAACE Conference will be held in November 2007 in Norfolk, VA. Exact dates have not been released. The theme will be “Life and Adult Education Celebrated Daily. Call for proposals will be accepted November 1, 2006-June 30, 2007. Information is available at www.aaace.org

I am attaching a letter from Grey Edwards, President of AACE.

I have asked Grey to send me a “position letter” which would outline his goals for the upcoming year. I have yet to receive a response. I would like to have something from him for the next newsletter.

November 17, 2006

Dear AAACE Membership,

I want to thank you for the opportunity and honor to serve as your President of AAACE during the upcoming year. I am privileged and accept the challenge of leading this great organization as we move toward the future and culminate with our 56th Conference and the Spirit of Norfolk. I enter this role with almost 40 years of educational experience, mainly in adult and higher

education in the military community. In working with the Soldier Adult Learner, I have witnessed and been involved in building Army values and the spirit of teamwork and effort. During my year in office, I pledge to work with our Executive Board, Board of Directors, Association Manager and all AAACE Members to continue to build AAACE for 2007 and beyond.

I wish to use the results of the tremendous effort of Dr. Alan Knox and the entire Evaluation Team to learn and grow for the future. I also wish to use the expertise of many of our former AAACE leaders to try and renew the fond memories many of you have of years past. I was happy in Milwaukee to see the excitement and enthusiasm of many of our new members and the potential future leaders of AAACE.

Once again, thank you and please do not hesitate to contact me with concerns, suggestions, ideas, and thoughts as we all move together into AAACE 2007.

Sincerely,

Grey Edwards, Jr. Ed.D.
President – AAACE
334-255-9966
grey_edwards@hotmail.com

COABE – Lorene James

Lorene passed out written and reported on the following:

- COABE Time Line Update
- COABE Budget Estimates

MVAEA – Michelle Hansen

Prior to her report Michelle informed board that the next MAACCE Board Meeting would be in conflict with the MVAEA Conference in Bloomington MN.

The MVAEA board met on a conference call January 19, 2007. The Membership Service Consultant reported a total membership of 281 with 14 coming from the state of Missouri.

South Dakota's state organization has been experiencing future uncertainty. Because of their uncertainty they have not been able to start planning for the 2008 MVAEA annual conference. This has been a hot topic at past board meetings and a resolution has been found. Thanks to the great state of Iowa the 2008 MVAEA conference will be held in Centerville IA at a new conference center. Since Iowa have been generous enough to host this conference, lets show our support and have Missouri have a good showing to help make it a success. More information will come out later this year.

The 2007 annual conference will be held in Minnesota on April 18-20, 2007. Save the date!! It will be held at the Ramada Inn at the Mall of America in Bloomington, MN. The Ramada Inn

was previously known as the Thunderbird – the Native American totem pole which used to be it's landmark is now located in the back courtyard and the artifacts are on view in the hotel lobby.

Missouri Valley Adult Education Association includes the best of the Midwestern states: Minnesota, Iowa, North Dakota, South Dakota, Kansas, Nebraska and last but not least MISSOURI. Adult educators from these seven states will gather in Minnesota for this year's conference titled "Practical Thinking: The Changing Ecology of Adult Education. To compliment the conference the annual Leadership Academy will be held on Wednesday afternoon, April 18th, followed by a reception and cash bar.

Gill Kinnunen, Learning and Personal Development Consultant, will be the presenter at this years Leadership Conference Wednesday afternoon. His program is entitled "Collaborative Innovation: Working Together to Bring Out the Best Solutions and the Best in Each Other". On Thursday, Willie Nesbit, Minnesota Director of Community Education will be the keynote. Tou Ger Xiong, a local storyteller and diversity trainer will perform at the Friday morning program. His one-man show combines explosive energy, humor, folk-lore, dance and rap music into an interactive performance that educates about cultural diversity and racial stereotypes. It should be an educational and fun conference.

The President's Breakfast will be help on Thursday morning, April 19 at 7 a.m. This is the time for president and president elect of each state organization to meet and visit about what is happening at their state level. For conference registration information be sure to visit MVAEA's home page at www.mvaea.com.

Development Fund deadline is March 1st. If a MAACCE member is also a member of MVAEA and has an innovative project they would like to see funded they should go to www.mvaea.com and fill out an application and submit it as soon as possible. The Development Fund is for \$1500.

HAPPENINGS IN SOME OF THE OTHER STATES:

IOWA: Iowa Association of Lifelong Learners (IALL) has a number of retreats, conferences and workshops scheduled for the upcoming year. Some of these are Board of Director Retreat, Legislative Day, annual conference and Office Professional Workshop. To find out more on these and other events visit their web site at <http://www.iowall.org>.

KANSAS: Kansas Adult Education Association (KAEA) has scheduled a legislative day which they call a Day at the Capitol. They will have the opportunity to meet with their area legislators about issues effecting Adult Education in Kansas. They are also busy planning their annual conference on February 21-23. You can learn more by visiting their web site at <http://www.thekeaa.org/welcome.htm>

NCEA – Jay Acock

NATIONAL COMMUNITY EDUCATION HALL OF FAME

Congratulations to Dr. Vince Vento for being a 2006 Hall of Fame Inductee. Dr. Vento was President of the Missouri Community Education Association in 1978-79 and President of MAACCE 1984-85. Vince also served as President of the National Community Education Association 1988-89. Currently Dr. Vento is the Director of the Missouri Community Education

Training Center. We can be very proud of one of MAACCE's finest. CONGRATULATIONS Vince.

NEW EXECUTIVE DIRECTOR FOR NCEA

Beth Robertson joins the National Community Education Association as Executive Director after more than 20 years of success in association and program management. Beth's expertise in strategic communications, marketing, and public relations, fiscal management, and legislative action combined with her community involvement make her a welcome addition to NCEA.

Prior to joining NCEA, Beth was Vice President of Communications Services with the International Association of Amusement Parks & Attractions, where she led public relations strategies and policies, issues management programs and initiatives, media relations and publicity plus numbers of other duties.

Welcome Beth to the NCEA family.

NEW MEMBER MEMBERSHIP DUES

If you have always had an interest in the National Community Education Association but could not afford the dues, now is the time to get involved. New membership dues are set for this upcoming year at \$49.00; (New Members would be anyone who was not a member for at least a year.) New members would have voting rights and all other privileges. Consider joining NOW. For more information contact ncea@ncea.com.

REGION 4 MEETING

Missouri will be hosting an NCEA Region #4 Meeting on April 12th, at Babler State Park in Chesterfield, MO. Babler is the location of the New Community Education Training Center for the State, region and nation. Region #4 is made up of MO, OK, KS, AR, LA, and TX. The primary purpose of the meeting is to gather information from the Region that will support the NCEA strategic planning process. For more information contact MAACCE member and NCEA Region #4 Director, Peg Pedersen, 314-345-4592. or peg.pedersen@slps.org

DAY-ON-THE-HILL

Learn more about influencing public policy at the local, state and national level. Attend "Day on the Hill", March 17th – 20th, 2007 at the Washington DoubleTree Hotel, in Washington DC. For more information concerning Day on the Hill go to the web site, ncea@ncea.com

42nd ANNUAL COMMUNITY EDUCATION ASSOCIATION'S NATIONAL CONFERENCE

Mark your calendars, December 5th – 7th, 2007, for the 42nd Annual Community Education Association's National Conference. The theme for the 2007 conference is: "New Directions: Blueprints for the Future". The Conference will be held in Minneapolis, MinneSNOWta. Plan now to attend. For additional information go to the NCEA web site, ncea@ncea.com.

A motion was made by Sara Beaman-Jones and seconded by Dana Patterson that the meeting adjourn at 12: 40 P.M. Motion Passed.

Respectfully Submitted

Rhonda Jones
MAACCE Secretary