

MAACCE Executive Board Meeting

September 26, 2008

Attendees: Gina Ganahl, James Reed, Clay Ware, Renee Taffe-Freeman, John Stains, Rhonda Jones, Millie White, Sandy Gummersheimer, Lorene James, Stephanie Tolen, Michelle Hanson

1. Welcome and Introductions- Gina called the meeting to order
2. Call for Agenda items- no new items suggested
3. Secretary's report- Motion moved to approve minutes with changes by Millie White, 2nd Lorene James, motion carried
4. Treasure's report- (see report submitted by Stephanie Tolen)
 - a. CD mature 10/5/08, Sandy made a motion to roll CD (1) into best interest rate, Lorene 2nd, motioned carried.
 - b. Place a hold on the issue of roll COABE seed money \$25,000 into 6mos CD in MAACCE account. Carolyn 2nd, motion carried.
 - c. A task force was initiated to review and submit a final COABE conf report. (Clay, Lorene, Stephanie, Gina, will work with Pro-Literacy (figures and reports) and Bob Weng). Question regarding Total Income outstanding?
 - d. Clay moved to accept Treasury report until fully review Pro-Literacy, 2nd Lorene, motion carried
 - e. Review sales tax exempt status (request copy of letter); not in compliance with Secretary of State Office since 1995. Records were lost 1995-1998 (see Kathy Fredricking)
 - f. Follow up needed: e-mail response from Mike by/after Oct. 1st; weigh penalty vs. restart; review cap/maximum in holdings under profit
5. Old Business:
 - a. Jimmy reviewed the planning committee conf. recommendations
 - b. Michelle is still working on contract and agreement. ACE ware is user friendly, directly downloads registrations into database, online payment, St. Charles will be the host site (deadline Dec 1st). There will be a link to the MAACCE website. John Stains will supply the backdrop template. MAACCE currently pays \$250 a month for service. Mildred White motioned to accept ACE ware contract @ \$750/ \$500 Sandy Eckert 2nd, 1 NAY vote. Clay requested bidding. New motion by Lorene James to contact ACE ware vendor and request a formal agreement for cost & services; Renee T-Freeman 2nd, motion carried.
 - c. Quarterly meeting schedule and location update: Jan 23 Board mtg., Jan 22 Planning mtg. (1pm tour facility) both @ Westin Crown Center.

6. New Business:
 - a. Review Constitution & By laws for updates and changes- Will review by next mtg. and send notification to the body by postcard mid April call to request mail & fax.
 - b. Request made for a MAACCE conf. planning guide – Sandy suggested checking the archives. Committee formed-Clay, Laurel, Diane and Gina to formulate a conf. planning guide.
 - c. Proposal to invite MOSAC
 - Nothing formal, Jimmy has talked with the President of MOSAC. It is important to meet their needs in Pre-conf or categories. Jimmy will attend their conf in November and further investigate. Bulk of the members is teachers. He suggests we set up a booth to advertise MAACCE 2009 conf. Offer an invitation to June conference and have a call for proposal if we get enough response.
 - d. Proposal to invite NAASLN
 - They want a kickback, as a part of the reg. Fee will be included in the membership dues and get reimbursed \$35. This is a complicated process. Suggestion is to plan a pre-conf and split the profit and add membership fee to pre conf reg. possibly can be held on Tues pm and Wed am. Proposals can be submitted, vendors and booth space can be solicited.
7. Committee Reports
 - a. Historian: Jay Acock - no report/absent
 - b. Legislative : Tom Haggerty – submitted see report
 - c. Membership: Jamy Preul- Focus on target groups for membership drive (Transition Dev. Ed., MOSACZ, AEL Teachers, Mo. Options, MCCA; create a brochure for advertising. Jamy will submit a report of needs for budget expense and also requests assistance with compiling a contact list. Carolyn and Sandy will research and submit a list.
8. Category Reports:
 - a. AEL Administrator: Sally Sandy- no report
 - b. AEL Teachers: Millie White – see submitted report
 - c. Community Education: Kalimba Kindell- no report
 - d. Higher Education: Carolyn McKnight & Sandy Eckert-Stewart – no report
9. Affiliate Reports:
 - a. AAACE: Becky Walstrom- no activity since June
 - b. COABE: Lorene James – see submitted report
 - c. MVAEA: Rhonda Jones – see submitted report
 - d. NCEA: Mike Seppi – no report
10. Adjourned